

Executive Decisions to be taken – September 2013

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
30/9/13	Non Key	Herefordshire School Improvement Partnership Strategy and Framework <i>To endorse the new strategy and framework for school improvement in Herefordshire</i>	Children's Wellbeing / Chris Baird cbaird@herefordshire.gov.uk
DECISION MAKER CABINET MEMBER CORPORATE & ASSETS: COUNCILLOR PM MORGAN			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER CABINET MEMBER ENTERPRISE & CULTURE: COUNCILLOR RJ PHILLIPS			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
DECISION MAKER CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING: COUNCILLOR RB HAMILTON			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
30/09/13	Non key	Planning Services Cost Reductions (Conservation & Archaeology) <i>To agree a package of measures to reduce costs in the regulatory services/conservation/archaeology function.</i>	Economy, Communities & Corporate – Andrew Ashcroft aashcroft@herefordshire.gov.uk
30/09/13	Non key	Local Development Scheme – Annual Review <i>To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.</i>	Economy, Communities and Corporate
30/09/13	Non Key	CIL Task and Finish Group Report <i>To make an executive response to the second phase of the work on the CIL Task and Finish Group</i>	Economy, Communities and Corporate / Andrew Ashcroft

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING: COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER HIGHWAYS & TRANSPORTATION: COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER MAJOR CONTRACTS: COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	TBC	Countryside Services Review To consider opportunities to generate income and deliver efficiency savings to ensure the future sustainability of countryside services.	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk

Other Meetings – September 2013

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
27/09/13		Meeting postponed until 18 October 2013		

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
25/9/13	Annual Accounts	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk

Scrutiny Work Programmes – September 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
3 September 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
12 September 2013	Frameworki	To consider the report on the Frameworki Development Plan for Children's Wellbeing Directorate		
12 September 2013	Task and Finish Group – Next Stage Integration	To consider the findings and recommendations of the task and finish group.		
12 September 2013	Task and Finish Group – Residential and Nursing Home Fees	To consider the findings and recommendations of the task and finish group.		
12 September 2013	Health Watch	To receive a progress report on Health Watch		
12 September 2013	Recovery Plan for Children Safeguarding	To consider the Safeguarding Arrangement for Children six month review for the Department for Education		
12 September 2013	Work Programme	To consider the Committees Work Programme		

Executive Rolling Programme: **October 2013**

Executive Decisions to be taken – October 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
4/10/13	KEY	Waste Contract	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aget@herefordshire.gov.uk
17/10/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk
17/10/13	Non Key	Public Health Annual Report <i>To inform Cabinet of progress in public health as set out in the Annual Report of the Director of Public Health which looks at three key areas of activity around alcohol, carers and community engagement; and</i> <i>To seek support from Cabinet that the recommended approach and actions highlighted in the report will inform service development and commissioning aimed at improving health and wellbeing of the population of Herefordshire.</i>	Health & Wellbeing – Councillor GJ Powell	Public Health Team / Elizabeth Shassere elizabeth.shassere@herefordshire.gov.uk
17/10/13	Non Key	Local Account <i>To approve the Local Account relating to Adult Social Care Performance.</i>	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Peter Sowerby peter.sowerby@herefordshire.gov.uk
17/10/13	KEY	Halo Leisure Prudential Borrowing Programme <i>To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.</i>	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Mick Ligema mligema@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
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DECISION MAKER CABINET MEMBER CORPORATE & ASSETS: COUNCILLOR PM MORGAN			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
31/10/13	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers) <i>To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)</i>	Economy, Communities and Corporate / Wayne Welsby wwelsby@herefordshire.gov.uk
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
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DECISION MAKER CABINET MEMBER ENTERPRISE & CULTURE: COUNCILLOR RJ PHILLIPS			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			
16/10/13	KEY	The Master's House, Ledbury <i>To provide an update on the progress of the Master's House, St Katherine's, Ledbury capital project and to approve an increase in the budget for the scheme.</i>	Economy, Communities & Corporate / Andy Tector / Mairead Lane mlane@herefordshire.gov.uk
DECISION MAKER CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING: COUNCILLOR RB HAMILTON			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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DECISION MAKER CABINET MEMBER HEALTH & WELLBEING: COUNCILLOR GJ POWELL			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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DECISION MAKER CABINET MEMBER HIGHWAYS & TRANSPORTATION: COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)			

TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
DECISION MAKER			
CABINET MEMBER MAJOR CONTRACTS:			
COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – October 2013

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
18/10/13	Non Key	Treasury Management Strategy Report	Corporate Strategy & Finance/Leader Councillor AW Johnson	Economy, Communities & Corporate /
18/10/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
18/10/13	Non Key	Monitoring Officer's Annual Report	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk
18/10/13	Non Key	Hereford and Worcester Fire and Rescue Authority Report		External Report
18/10/13	B&PF	Youth Justice Plan To approve the Youth Justice Plan	Children's Wellbeing – Councillor JW Millar	Children's Wellbeing / Jo Davidson jdavidson@herefordshire.gov.uk
18/10/13	Non Key	Appointment of s.151 Officer	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk
18/10/13	Non Key	Appointments to Council Committees	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
15/10/13	Whistle Blowing Policy – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk
15/10/13	Counter-fraud and Corruption Policies – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk

Scrutiny Work Programmes – October 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
1 October 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 October 2013	Task and Finish Group – Scrutiny of Children's Safeguarding	To consider the findings and recommendations of the task and finish group.		
11 October 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July12)		
11 October 2013	Work Programme	To consider the Committees Work Programme		

Executive Rolling Programme: **November 2013**

Executive Decisions to be taken – November 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
21/11/13	Non Key	Integrated Corporate Performance Report Q2	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / David Powell
21/11/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / David Powell
21/11/13	KEY	Transport and Travel Review – Preferred Network Option <i>To agree a preferred arrangement for public transport and education transport service integration.</i>	Highways & Transportation – Councillor PD Price, Deputy Leader of the Council	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR				
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DECISION MAKER CABINET MEMBER CORPORATE & ASSETS: COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER ENTERPRISE & CULTURE: COUNCILLOR RJ PHILLIPS			
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DECISION MAKER CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING: COUNCILLOR RB HAMILTON			
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DECISION MAKER CABINET MEMBER HEALTH & WELLBEING: COUNCILLOR GJ POWELL			
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DECISION MAKER CABINET MEMBER HIGHWAYS & TRANSPORTATION: COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
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DECISION MAKER CABINET MEMBER MAJOR CONTRACTS: COUNCILLOR H BRAMER			
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Other Meetings – November 2013

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
26/11/13			

Scrutiny Work Programmes – November 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 November 2013	Contract Management	To examine the arrangements in place by Herefordshire Council for managing contracts. This shall include contracts with third parties.		
11 November 2013	Task & Finish – Income & Charging - Projected additional Income	O&SC 19 March 2012 added to the T&F Report that a report be made in Oct 2013 setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 November 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		
7 November 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **December 2013**

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/10/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Children's Wellbeing – Councillor JW Millar	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / David Powell
19/12/13	Non Key	Herefordshire Council Safeguarding Arrangements for Children: Nine Month Review Report for Department for Education <i>To inform members on the progress of improvement planning in children's safeguarding resulting from the self-evaluation undertaken and reported to the Department of Education in July, 2013 in relation to the Herefordshire Safeguarding and Protecting Children Improvement Plan.</i>	Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Julie Rzezniczek

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER			
CABINET MEMBER CORPORATE & ASSETS:			
COUNCILLOR PM MORGAN			
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CABINET MEMBER CORPORATE STRATEGY & FINANCE:			
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
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CABINET MEMBER ENTERPRISE & CULTURE:			
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COUNCILLOR RB HAMILTON			
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CABINET MEMBER HEALTH & WELLBEING:			
COUNCILLOR GJ POWELL			
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CABINET MEMBER HIGHWAYS & TRANSPORTATION:			
COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
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CABINET MEMBER MAJOR CONTRACTS:			
COUNCILLOR H BRAMER			
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Other Meetings – December 2013

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/12/13	N/A	Annual Report – Corporate Plan	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk
13/12/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
13/12/13	B&PF	Review of Gambling Act Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Licensing Act Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Introduction of a Sex Establishment Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Gypsy and Traveller Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Waste Contract	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk

Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.		
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.		
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
6 December 2013	Work Programme	To consider the Committee's Work Programme		