#### Executive Decisions to be taken - September 2013

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		DREN'S WELLBEING:	
OUNCILLOF	R JW MILLAF	₹	
ecision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
/9/13	Non Key	Herefordshire School Improvement Partnership Strategy and Framework	Children's Wellbeing / Chris Baird
		To endorse the new strategy and framework for school improvement in Herefordshire	cbaird@herefordshire.gov.uk
ECISION MA	AKER		
ABINET ME	MBER CORP	PORATE & ASSETS:	
	R PM MORGA		
ecision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
n or after)			Submitted to Decision maker
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cision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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ABINET MEI OUNCILLOF ecision Date n or after)  ECISION MA ABINET MEI OUNCILLOF ecision Date n or after) //09/13	MBER ENTE R RJ PHILLIP Issue Type  AKER MBER ENVIR R RB HAMIL1 Issue Type  Non key	Purpose & Report Title  RONMENT, HOUSING & PLANNING:  TON  Purpose & Report Title  Planning Services Cost Reductions (Conservation & Archaeology)  To agree a package of measures to reduce costs in the regulatory services/conservation/archaeology function.	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker  Economy, Communities & Corporate – Andrew Ashcroft  aashcroft@herefordshire.gov.uk
ABINET MEI OUNCILLOF ecision Date n or after)  ECISION MA ABINET MEI OUNCILLOF ecision Date n or after) //09/13	MBER ENTE R RJ PHILLIP Issue Type  AKER MBER ENVIR R RB HAMIL1 Issue Type  Non key	Purpose & Report Title  RONMENT, HOUSING & PLANNING: TON  Purpose & Report Title  Planning Services Cost Reductions (Conservation & Archaeology) To agree a package of measures to reduce costs in the regulatory services/conservation/archaeology function.  Local Development Scheme – Annual Review To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker  Economy, Communities & Corporate – Andrew Ashcroft  aashcroft@herefordshire.gov.uk
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<b>DECISION MAK</b>	DECISION MAKER						
<b>CABINET MEM</b>	BER HEALT	TH & WELLBEING:					
COUNCILLOR	DUNCILLOR GJ POWELL						
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker				
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Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker				
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Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker				
(on or after)			Submitted to Decision Maker				
TBC	TBC	Countryside Services Review	Economy, Communities & Corporate / Steve Burgess				
		To consider opportunities to generate income and deliver efficiency savings to ensure the future sustainability of countryside services.	sburgess@herefordshire.gov.uk				

# Other Meetings – September 2013

DECISION MAKER COUNCIL					
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title		Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
27/09/13					

<b>AUDIT &amp; GOVER</b>	AUDIT & GOVERNANCE COMMITTEE							
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information					
25/9/13	Annual Accounts	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell					
			dpowell@herefordshire.gov.uk					

# Scrutiny Work Programmes – September 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PR A&G Committee Cabinet Council	IOR TO: Meeting Date
3 September 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE	HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013						
			O&SC PRE-DECISION P	ON PRIOR TO:			
MEETING/ BRIEFNG DATE	ITEM	PURPOSE  A&G Committee Cabinet Council		Meeting Date			
12 September 2013	Frameworki	To consider the report on the Frameworki Development Plan for Children's Wellbeing Directorate					
12 September 2013	Task and Finish Group – Next Stage Integration	To consider the findings and recommendations of the task and finish group.					
12 September 2013	Task and Finish Group – Residential and Nursing Home Fees	To consider the findings and recommendations of the task and finish group.					
12 September 2013	Health Watch	To receive a progress report on Health Watch					
12 September 2013	Recovery Plan for Children Safeguarding	To consider the Safeguarding Arrangement for Children six month review for the Department for Education					
12 September 2013	Work Programme	To consider the Committees Work Programme					

Executive Rolling Programme: October 2013

Executive Decisions to be taken - October 2013

DECISION N							
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker			
4/10/13	KEY	Waste Contract	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector  aet@herefordshire.gov.uk			
17/10/13	Non Key	Budget Monitoring Report  To report the financial position for both Revenue and Capital	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / David Powell  dpowell@herefordshire.gov.uk			
17/10/13	Non Key	Public Health Annual Report  To inform Cabinet of progress in public health as set out in the Annual Report of the Director of Public Health which looks at three key areas of activity around alcohol, carers and community engagement; and  To seek support from Cabinet that the recommended approach and actions highlighted in the report will inform service development and commissioning aimed at improving health and wellbeing of the population of Herefordshire.	Health & Wellbeing – Councillor GJ Powell	Public Health Team / Elizabeth Shassere elizabeth.shassere@herefordshire.gov.uk			
17/10/13	Non Key	Local Account  To approve the Local Account relating to Adult Social Care Performance.	Health & Wellbeing – Councillor GJ Powell	Adults Wellbeing / Peter Sowerby  peter.sowerby@herefordshire.gov.uk			
17/10/13	KEY	Halo Leisure Prudential Borrowing Programme  To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Mick Ligema  mligema@herefordshire.gov.uk			

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Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
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<b>CABINET MEN</b>	MBER CORPOR	ATE & ASSETS:	
	PM MORGAN		
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after)	KEY	Managed and Occurs District for Malif. Exercised Desires (District)	Francisco Communities and Community (Warms Walsham
31/10/13	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers)	Economy, Communities and Corporate / Wayne Welsby
		To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)	wwelsby@herefordshire.gov.uk
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		RATE STRATEGY & FINANCE:	
Decision Date	Issue Type	I, LEADER OF THE COUNCIL  Purpose & Report Title	Directorate, Lead Officer & Contact information for
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COUNCILLOR	RJ PHILLIPS		
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
(on or after) 16/10/13	KEY	The Master's House, Ledbury	Economy, Communities & Corporate / Andy Tector / Mairead Lane
13,13,13		To provide an update on the progress of the Master's House, St Katherine's, Ledbury capital project and to approve an increase in the budget for the scheme.	mlane@herefordshire.gov.uk
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		NMENT, HOUSING & PLANNING:	
	RB HAMILTON	·	
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Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for
(on or after)			documents/report to be submitted to Decision Maker
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TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess			
			sburgess@herefordshire.gov.uk			
DECISION MAKER						
CABINET MEMBER MAJOR CONTRACTS:						
COUNCILLOR H	BRAMER					
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker			
(on or after)						
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#### Other Meetings – October 2013

<b>DECISION N</b>	CISION MAKER							
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Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker				
18/10/13	Non Key	Treasury Management Strategy Report	Corporate Strategy & Finance/Leader Councillor AW Johnson	Economy, Communities & Corporate /				
18/10/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk				
18/10/13	Non Key	Monitoring Officer's Annual Report	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / John Jones <u>ijiones4@herefordshire.gov.uk</u>				
18/10/13	Non Key	Hereford and Worcester Fire and Rescue Authority Report		External Report				
18/10/13	B&PF	Youth Justice Plan  To approve the Youth Justice Plan	Children's Wellbeing – Councillor JW Millar	Children's Wellbeing / Jo Davidson  idavidson@herefordshire.qov.uk				
18/10/13	Non Key	Appointment of s.151 Officer	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis <u>ilewis3@herefordshire.gov.uk</u>				
18/10/13	Non Key	Appointments to Council Committees	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / John Jones  jjones4@herefordshire.gov.uk				

Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
15/10/13	Whistle Blowing Policy – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk
15/10/13	Counter-fraud and Corruption Policies – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell  dpowell@herefordshire.gov.uk

### Scrutiny Work Programmes – October 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PR A&G Committee Cabinet Council	IOR TO: Meeting Date
1 October 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013						
			O&SC PRE-DECISION PRIOR TO:			
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	A&G Committee Cabinet Council	Meeting Date		
11 October 2013	Task and Finish Group – Scrutiny of Children's Safeguarding	To consider the findings and recommendations of the task and finish group.				
11 October 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July12)				
11 October 2013	Work Programme	To consider the Committees Work Programme				

Executive Rolling Programme: November 2013

Executive Decisions to be taken – November 2013

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Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker			
21/11/13	Non Key	Integrated Corporate Performance Report Q2	Corporate & Assets – Councillor PM Morgan	Economy, Communities & Corporate / David Powell			
21/11/13	Non Key	Budget Monitoring Report  To report the financial position for both Revenue and Capital.	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / David Powell			
21/11/13	KEY	Transport and Travel Review – Preferred Network Option	Highways & Transportation – Councillor PD Price, Deputy Leader of	Economy, Communities & Corporate / Steve Burgess			
		To agree a preferred arrangement for public transport and education transport service integration.	the Council	sburgess@herefordshire.gov.uk			

DECISION MAK	ER					
<b>CABINET MEMI</b>	BER CHILDREN	'S WELLBEING:				
COUNCILLOR	W MILLAR					
Decision Date	documents/report to be submitted to Decision Maker					
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<b>COUNCILLOR F</b>	M MORGAN					
Decision Date						
(on or after)						

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		ADER OF THE COUNCIL					
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Other Meetings – November 2013

AUDIT & GOVERNANCE COMMITTEE						
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information			
26/11/13						

### Scrutiny Work Programmes – November 2013

GENERAL OVERVIEW AND	SCRUTINY COMMITTEE ITEMS - NOVEMBER 2013			
			O&SC PRE-DECISION PRIOR TO:	
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	A&G Committee	Meeting Date
BRIEFNG DATE			Cabinet Council	
11 November 2013	Contract Management	To examine the arrangements in place by Herefordshire Council for managing contracts. This shall include contracts with third parties.		
11 November 2013	Task & Finish – Income & Charging - Projected additional Income	O&SC 19 March 2012 added to the T&F Report that a report be made in Oct 2013 setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013							
			O&SC PRE-DECISION PRIOR TO:				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	A&G Committee Cabinet Council	Meeting Date			
7 November 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan					
7 November 2013	Work Programme	To consider the Committee's Work Programme					

Executive Rolling Programme: December 2013

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET							
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker			
17/10/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Children's Wellbeing – Councillor JW Millar	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.qov.uk			
19/12/13	Non Key	Budget Monitoring Report  To report the financial position for both Revenue and Capital.	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / David Powell			
19/12/13	Non Key	Herefordshire Council Safeguarding Arrangements for Children: Nine Month Review Report for Department for Education  To inform members on the progress of improvement planning in children's safeguarding resulting from the self-evaluation undertaken and reported to the Department of Education in July, 2013 in relation to the Herefordshire Safeguarding and Protecting Children Improvement Plan.	Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Julie Rzezniczek			

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Decision Date  (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

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### Other Meetings – December 2013

<b>DECISION N</b>	MAKER			
COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/12/13	N/A	Annual Report – Corporate Plan	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis  ilewis3@herefordshire.gov.uk
13/12/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes <u>ab1@herefordshire.gov.uk</u>
13/12/13	B&PF	Review of Gambling Act Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Licensing Act Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
13/12/13	N/A	Introduction of a Sex Establishment Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Gypsy and Traveller Policy		Economy, Communities & Corporate / Claire Corfield
		To consider implementing new policy		clcorfield@herefordshire.gov.uk
13/12/13	N/A	Waste Contract	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector
				aet@herefordshire.gov.uk

## Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013						
MEETING/ BRIEFNG DATE    ITEM						
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.				
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.				
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.				

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS - DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PR A&G Committee Cabinet Council	RIOR TO: Meeting Date
6 December 2013	Work Programme	To consider the Committee's Work Programme		